

**POSTGRADUATE
SENIOR ACADEMIC
REPS ROLE
DESCRIPTION**

Postgraduate Senior Academic Reps

Introduction to the Senior Academic Rep roles

A Senior Academic Rep is the lead representative on issues relating to teaching, learning, academic quality and the general academic welfare of students within their discipline or on their campus.

The Union has the following Senior Academic Reps roles:

Eight Undergraduate Senior Academic Reps:

- Bath School of Art
- Bath Business School
- School of Creative Industries
- Bath School of Design
- School of Education
- School of Humanities
- Bath School of Music and Performing Arts
- School of Science

Four Postgraduate Senior Academic Reps:

- Corsham Court
- Locksbrook/Sion Hill (Art and Design)
- Newton Park
- PGCE

Overview

Location: Your home campus (with some training, meetings and events elsewhere)

Time Commitment: 2-4 hours a week, term time only

How long will I be a Rep for? The role lasts for one academic year, though you may decide to run for the position again next year

You should run for this role if you want...

- To take an active role in ensuring the best possible educational experience for postgraduate students on your campus
- To take an active role in helping to ensure that the Academic Representation System at Bath Spa is running optimally
- To represent students' views at University committees and meetings to create the best experience for students

What Being a Senior Academic Rep Means for You

Responsibilities

- To liaise with student representatives, Union and University staff and students on affairs that affect the welfare and experience of students
- To act as a point of contact for other roles within the Academic Rep System including course reps, VP Education and Union Staff
- To make yourself known to students and student representatives and liaise with student representatives on your campus to ensure that concerns of students are made known to the University
- To represent student views on their education at committees and meetings
- To liaise with and develop contacts with key staff on your campus/discipline
- To Chair Roundtables between PG course reps on your campus on relevant issues
- To work with other Students' Union representatives through the Senior Academic Rep action group and Student Representative Forum.
- To work with other PG Senior Academic Reps to take a strategic lead on PG academic issues and coordinate attending high-level meetings.

Training and Opportunities:

- All Senior Academic Reps are expected to attend introductory training
- Workshops and booster training shall take place throughout the year. These are optional but will give you opportunities to develop your skills and enhance your CV
- As a Senior Academic Rep, you will often be invited to take up additional opportunities such as attending higher level meetings or School Action Day

Support:

- Access to further resources such as the Senior Academic Rep Handbook and role descriptions
- Senior Academic Reps will be able to contact Ceri, the VP Education, or the Student Voice Co-ordinator for any help regarding their role or academic issues

Benefits:

- Gain lots of transferrable skills such as communication and time management – the more you engage with the role, the more opportunities and the more skills you develop. These skills can be presented to future employers through CVs, personal statements and interviews
- Networking with a variety of people with different areas of expertise
- Take a leadership role, with more responsibility
- Further opportunities
- **Most importantly, improve your university!**

For more details about the role, contact su-academicreps@bathspa.ac.uk