

**UNDERGRADUATE
SENIOR ACADEMIC
REPS
ROLE DESCRIPTION**

Undergraduate Senior Academic Reps

Introduction to the Senior Academic Rep Role

A Senior Academic Rep is the lead representative on issues relating to teaching, learning, academic quality and the general academic welfare of students within their discipline.

The Union has Senior Academic Reps in the following disciplines:

Seven Undergraduate Senior Academic Reps:

- Bath School of Art and Design
- Bath Business School
- Humanities
- Institute for Education
- Bath school of Music and Performing Arts
- Science and Social Science
- Creative Industries

Four Postgraduate Senior Academic Reps:

- Bath School of Art and Design
- College of Liberal Arts
- Institute for Education (non PGCE)
- Institute for Education (PGCE)

Overview

Location: Your home campus (with some training, meetings and events elsewhere)

Time Commitment: 2-4 hours a week, term time only

How long will I be a Rep for? The role lasts for one academic year, though you may decide to run for the position again next year

You should run for this role if you want...

- To take an active role in ensuring the best possible educational experience for students in their discipline
- To take an active role in helping to ensure that the Academic Representation System at Bath Spa is running optimally
- To represents students' views at University committees and meetings to create the best experience for students

What Being a Senior Academic Rep Means for You

Role Responsibilities

- To liaise with student representatives, Union and University staff and students on affairs that affect the welfare and experience of students
- To act as a point of contact for other roles within the Academic Rep System including course reps, VP Education and Union Staff
- To make yourself known to students and student representatives and liaise with student representatives in your discipline to ensure that concerns of students are made known to the University
- To represent student views on their education at committees, meetings and working groups
- To liaise with and develop contacts with key staff in your discipline
- To Chair meetings between course reps in your discipline on relevant issues

The Undergraduate Senior Academic Reps attend Students Representatives' Committee (SRC), which feed into Academic Quality and Standards Committee (AQSC).

Training and Opportunities:

- All Senior Academic Reps are expected to attend introductory training
- The Students' Union will be running Empowerment sessions throughout the year. These are optional but will give you opportunities to develop your skills and enhance your CV
- As a Senior Academic Rep, you will often be invited to take up additional opportunities such as helping with the Students' Union Awards Season, attending higher level meetings or Student Conference

Support:

- Access to further resources such as the Senior Academic Rep Handbook and role descriptions
- Senior Academic Reps will be able to contact Annabelle, the VP Education or the Students' Union Student Engagement Team for any help regarding their role or academic issues

Benefits:

- Gain many transferrable skills such as communication and time management – the more you engage with the role, the more opportunities and skills you develop. These skills can be presented to future employers through CVs, personal statements and interviews
- Networking with a variety of people from different areas of expertise
- Take a leadership role, with more responsibility
- Students Representatives' Committee (SRC) is a paid meeting you attend
- Further opportunities
- Most importantly, improve your discipline!

For more details about the role, contact su-academicreps@bathspa.ac.uk